The Production Manager's Toolkit: Successful Production Management In Theatre And Performing Arts (The Focal Press Toolkit Series)

The Lighting Supervisor's Toolkit guides readers through the Lighting Supervisor's production process with an emphasis on the importance of the collaborative nature of the role. Lifting the veil on a process regularly learned on the job, this book offers a deeper understanding of the role of Lighting Supervisor and how to take lighting designs from dreams to reality. Readers will learn to communicate with designers, analyze drawings, plan installations, document decisions, supervise crews, and innovate out-of-the-box solutions. Providing guidance for technically focused individuals seeking deeper understanding of the profession, The Lighting Supervisor's Toolkit is ideal for students and professional technicians looking to take on important leadership roles in theatrical and entertainment lighting.

A complete on-the-job reference tool written by an experienced insider.

Your one-stop guide to becoming a product management prodigy Product management plays a pivotal role in organizations. In fact, it's now considered the fourth most important title in corporate America—yet only a tiny fraction of product managers have been trained for this vital position. If you're one of the hundreds of thousands of people who hold this essential job—or simply aspire to break into a new role—Product Management For Dummies gives you the tools to increase your skill level and manage products like a pro. From defining what product management is—and isn't—to exploring the rising importance of product management in the corporate world, this friendly and accessible guide quickly gets you up to speed on everything it takes to thrive in this growing field. It offers plain-English explanations of the product life cycle, market research, competitive analysis, market and pricing strategy, product roadmaps, the people skills it takes to effectively influence and negotiate, and so much more. Create a winning strategy for your product Gather and analyze customer and market feedback Prioritize and convey requirements to engineering teams effectively Maximize revenues and profitability Product managers are responsible for so much more than meets the eye—and this friendly, authoritative guide lifts the curtain on what it takes to succeed.

The State of the World's Biodiversity for Food and Agriculture presents the first global assessment of biodiversity for food and agriculture worldwide. Biodiversity for food and agriculture is the diversity of plants, animals and micro-organisms at genetic, species and ecosystem levels, present in and around crop, livestock, forest and aquatic production systems. It is essential to the structure, functions and processes of these systems, to livelihoods and food security, and to the supply of a wide range of ecosystem services. It has been managed or influenced by farmers, livestock keepers, forest dwellers, fish farmers and fisherfolk for hundreds of generations. Prepared through a participatory, country-driven process, the report draws on information from 91 country reports to provide a description of the roles and importance of biodiversity for food and agriculture, the drivers of change affecting it and its current status and trends. It describes the state of efforts to promote the sustainable use and conservation of biodiversity for food and agriculture, including through the development of supporting policies, legal frameworks, institutions and capacities. It concludes with a discussion of needs and challenges in the future management of biodiversity for food and agriculture. The report complements other global assessments prepared under the auspices of the Commission on Genetic Resources for Food and Agriculture, which have focused on the state of genetic resources within particular sectors of food and agriculture.

Off Headset: Essays on Stage Management Work, Life, and Career

The Professional's Guide

Templates and Communication Techniques to Guide Your Theatre Production from First Meeting to Final Performance

The Seven Mistakes New Managers Make

The Assistant Lighting Designer's Toolkit

My Product Management Toolkit

The Data Warehouse Toolkit

"Our theater world is so much better with this book in it, and even better with Cary and Jay at the helm." –David Stewart, Director of Production for the Guthrie Theater The Production Manager's Toolkit is a comprehensive introduction to a career in theatrical and special event production for new and aspiring professionals, given by expert voices in the field. The book discusses management techniques, communication skills, and relationship building tactics to create effective and successful production managers. With a focus on management theory, advice from top production managers provide insights into budgeting, scheduling, meetings, hiring, maintaining safety, and more. Through interviews and case studies, the history and techniques of production management are explored throughout a variety of entertainment venues: theatre, dance, opera, and special events. The book includes references, tools, templates, and checklists; and a companion website contains downloadable paperwork and links to other useful resources such as unions, venues, and vendors. This book is written for student and professional production managers.

This book is a comprehensive and practical guide to the core skills, activities, and behaviors that are required of product managers in modern technology companies. Product management is one of the fastest growing and most sought-after roles by job seekers and companies alike. The availability of trained and experienced talent can barely keep up with the accelerating demand for new and improved technology products. People from nontechnical and technical backgrounds alike are eager to master this exciting new role. The Influential Product Manager teaches product managers how to behave at each stage of the product life cycle to achieve the best outcome for the customer. Product managers are under pressure to drive spectacular results, often without wielding much direct power or authority. If you don't know how to influence people at all levels of the organization, how will you create the best possible product? This comprehensive entry-level textbook distills over twenty years of hard-won field experience and industry knowledge into lessons that will empower new product managers to act like pros right out of the gate. With teaching experience both from UC Berkeley and Lynda.com, the author boils down the most complex topics into principles that are easy to memorize and apply. This book methodically documents the tools product managers everywhere use to align their teams with market needs and organizational goals. From setting priorities to capturing requirements to navigating trade-offs, this book makes it easy. Not only will your product succeed, you'll succeed, too, when you read the final chapter on advancing your career. Let your product's success become your success!

The Stage Manager's Toolkit provides a comprehensive account of the role of the stage manager for live theatre with a focus on both written and verbal communication best practices. The book outlines the duties of the stage manager and assistant stage manager throughout a production, discussing not only what to do but why. The book identifies communication objectives for each phase of production, paperwork to be created, and the necessary questions to be answered in order to ensure success.

Lean Software Development: An Agile Toolkit Adapting agile practices to your development organization Uncovering and eradicating waste throughout the software development lifecycle Practical techniques for every development manager, project manager, and technical leader Lean software development: applying agile principles to your organization In Lean Software Development, Mary and Tom Poppendieck identify seven fundamental "lean" principles, adapt them for the world of software development, and show how they can serve as the foundation for agile development approaches that work. Along the way, they introduce 22 "thinking tools" that can help you customize the right agile practices for any environment. Better, cheaper, faster software development. You can have all three–if you adopt the same lean principles that have already revolutionized manufacturing, logistics and product development. Iterating towards excellence: software development as an exercise in discovery Managing uncertainty: "decide as late as possible" by building change into the system. Compressing the value stream: rapid development, feedback, and improvement Empowering teams and individuals without compromising coordination Software with integrity: promoting coherence, usability, fitness, maintainability, and adaptability How to "see the whole"–even when your developers are scattered across multiple locations and contractors Simply put, Lean Software Development helps you refocus development on value, flow, and people–so you can achieve breakthrough quality, savings, speed, and business alignment.

An Agile Toolkit: An Agile Toolkit

The Technical Director's Toolkit

Supervising Theatre Costume Production from First Meeting to Final Performance

The Stage Management Handbook

The Stage Manager's Toolkit

A Primer for Performing Arts Stage Managers

The Complete Guide to Dimensional Modeling

This book provides a consistent and holistic managerial approach to product management and presents a practical and comprehensive methodology (roles, processes, tasks, and deliverables) that covers all aspects of product management. It helps students of product management, product management practitioners, product management organizations, and corporations understand the value, theory, and implementation of product management. It outlines a practical approach to clarify role definitions, identify responsibilities, define processes and deliverables, and improve the ability to communicate with stakeholders. The book details the fundamentals of the Blackblot Product Manager's Toolkit® (PMTK) product management methodology, a globally adopted best practice.

Off Headset is a collection of chapters containing essays by a richly diverse group of stage management professionals and educators covering the challenges stage managers face on the job, in their lives, and in their careers. The book starts with the intersectional history of stage managers and the actors' union. In "Part 1: Work," the contributors share a wide range of experiences, from regional theatre and Broadway to operas and cruises⏤and even running with the circus. The essays in "Part 2: Life" explore the relevance of stage managers claiming their identity, their resilience, and practicing self-care. Finally, in "Part 3: Career," readers receive aspirational and business advice for life in the real world: leadership, networking, unemployment, managing demanding calendars, and career planning. The book ends with a moment of pause during tech⏤a direct response to the absence we have been enduring throughout the COVID-19 pandemic and a tribute to a world we used to take for granted. Intertwining practical advice with personal anecdotes, Off Headset: Essays on Stage Management Work, Life, and Career is the perfect accompaniment to students studying stage management in a university setting and professionals working in the field.

The stage manager is the renaissance man of the theater. He or she must have a working knowledge of how the various technical aspects of the theater work (scenery, props, costumes, lights and sound), be part director, part playwright, part designer and part producer, and be prepared to act as confidant, counselor and confessor to everyone else in the company. This book addresses all of these considerations in detail and offers the reader⏤professional or amateur, veteran or beginner⏤helpful guidance and practical advice, supported by many forms and examples to illustrate the points covered in the text. The three phrases of mounting and performing a show are covered. Part I takes the reader through the pre-production phase⏤research, the script, planning and organization, and auditions. Part II covers the rehearsal process⏤rehearsal rules, blocking, cues, prompting, information distribution, technical and dress rehearsals. Part III discusses the performance phase⏤calling the show, maintaining the director's work, working with understudies and replacements, and more. Part IV provides insights into the organizational structure or some theaters and aspects of human behavior in those organizations. Many stage managers of long-running commercial productions believe that⏤once the show is up and running⏤only ten percent of their work is related to everything covered in Parts I, II and III. The other ninety percent is associated with issues in Part IV; i.e. "managing" human behavior and maintaining working relationships.

"Ever wonder what it's like to perform in a mega hit musical (when you have little idea what you're doing)? From her audition to closing night -- to every moment in between -- Felicia takes you behind the scenes of her first professional show (ever!) as she understudies the lead character of Elphaba in Wicked's San Francisco company. As she leaps professional hurdles, she faces personal challenges as well: falling in love after heartbreak (with a spatula-wielding muscle hunk), living far away from home (in the worst neighborhood of all time), confronting her overachiever demons (and an all-consuming fear of failure), and learning, time and again, what it means to be green"--P. [4] of cover.

Cultivating a Creative Approach

Unnaturally Green

FAO COMMISSION ON GENETIC RESOURCES FOR FOOD AND AGRICULTURE ASSESSMENTS ⏤ 2019

Production Management for TV and Film

Delegating Effectively

Tips, Templates, and Techniques for Planning and Running a Successful Paint Shop in the Theatre and Performing Arts

Small Business For Dummies

Introduction to Arts Management offers a unique, dynamic and savvy guide to managing a performing or visual arts organization, be that an arts center, theatre, museum, art gallery, symphony orchestra, or other arts company. For those training to enter the industry, workers in arts administration, or those seeking to set up their own company, the wealth of expert guidance and direct, accessible style of this authoritative manual will prove indispensable. Gathering best practices in strategic planning, marketing, fundraising and finance for the arts, the author shares practical, proven processes and valuable tools from his work with over 100 arts companies and professional experience producing over 100 music, dance, theatre and visual arts events. Unique features include: · boilerplate guides for marketing and fundraising · a sample Board of Trustee contract · specific budget checklists · day-to-day working tools that can be immediately instituted in any arts organization · resources at the end of each chapter designed to help readers consider and implement the strategies in their own practice. Interviews with arts leaders offer insights into the beginnings and growth of significant arts institutions, while examples based on real situations and successful arts organizations from both North America and Britain illustrate and underpin the strategic and practical advice. Expanded from the author's highly successful How to Run a Theatre, this edition offers both trainees and seasoned professionals the hands-on strategic leadership tools needed to create, build and nurture a successful career in the challenging world of arts administration and management.

The ground-breaking text that took the lighting world by storm returns in its second edition, unlocking the insider secrets and proven, time-tested methods to succeed as a professional assistant lighting designer. This definitive guide outlines, step-by-step, the daily challenges that assistant lighting designers face during every phase of production, and the solutions for overcoming them. Furthermore, intermingled among the highly detailed paperwork techniques and essential procedures, top industry professionals reveal tips for success in this challenging career. This fully updated second edition features: All new advice, real-world stories, and current paperwork examples from over 120 working professionals. Updated industry practices with case studies from the professionals themselves, such as how to create a video network to record previews for the lighting department; how much printing is done in an increasingly paperless world; how to produce a set electrics package; and how the industry interfaces with cutting-edge technology like remote followspots and pre-visualization software. New lifestyle tips for traveling abroad, negotiating contracts, and dealing with stressful situations. The Assistant Lighting Designer's Toolkit, the most trusted authority on assisting in the lighting world, equips budding assistant lighting designers and students studying lighting design with the insider knowledge they need to achieve the successful career that they have always wanted—whether choosing assisting as a career or as a stepping-stone toward design. Within these pages are the industry secrets rarely taught in school!

"Our theater world is so much better with this book in it, and even better with Cary and Jay at the helm." –David Stewart, Director of Production for the Guthrie Theater The Production Manager's Toolkit is a comprehensive introduction to a career in theatrical and special event production for new and aspiring professionals, given by expert voices in the field. The book discusses management techniques, communication skills, and relationship building tactics to create effective and successful production managers. With a focus on management theory, advice from top production managers provide insights into budgeting, scheduling, meetings, hiring, maintaining safety, and more. Through interviews and case studies, the history and techniques of production management are explored throughout a variety of entertainment venues: theatre, dance, opera, and special events. The book includes references, tools, templates, and checklists; and a companion website contains downloadable paperwork and links to other useful resources such as unions, venues, and vendors.

Author Rich Dionne reframes theatre production as a project and provides essential tools for understanding and managing it efficiently, whether it be a stage play, an opera, a dance piece, or other performance that requires the collaboration of the artists and artisans creating the visual and aural landscape for it. Project Planning for the Stage is organized into four sections corresponding to the life cycle of a theatre production: defining the goals and scope of the production and assembling the crew; planning, estimating, and scheduling; executing and managing; and closing and strike. Each section focuses on relevant concepts and skills and outlines the application of effective project-planning procedures and techniques—including critical path analysis and Gantt charts. This book will be a valuable addition to the libraries of technical managers in live entertainment. Technical directors, costume shop managers, master electricians, properties masters, and video supervisors—anyone managing even part of a production—need to understand project-planning concepts such as the boundaries of authority and responsibility, parametric and bottom-up estimates, and precedence diagrams. The incredibly useful and powerful tools outlined in this book allow any technical manager to deliver the best possible outcome for a production.

The Product Manager's Toolkit®

Formulating and Asking Questions for Successful Outcomes

The Costume Supervisor's Toolkit

Successful Production Management in Theatre and Performing Arts

Lean Software Development

Tools and Techniques to Become an Outstanding Product Manager

Film Production Management

Renowned Stanford economist David M. Kreps reveals the fundamental principles of employee motivation. Getting your employees to do their best work has never been easy. But it is a particular challenge for knowledge workers, who must attend to many different tasks and whose to-do list is often ambiguous, requiring outside-the-box thinking. Lists of dos and don'ts are rarely effective. Instead, your best bet is to align their interests with your own—the heart of motivation—and set them free to use their own drive and creativity on their, and your, behalf. But how do you align their interests with your own? How do you avoid incentive schemes that warp priorities, encourage perfunctory and sloppy work, or cause unethical behavior? In The Motivation Toolkit, economist and management expert David Kreps offers a variety of tools, drawn from the disciplines of economics and social psychology, that you can adapt to your specific situation to achieve better motivation. This starts with understanding both the economic and social relationship your employees have with their work, their jobs, and your organization, then using that understanding to find economic or psychological motivators that will work. Whatever your business, and whether you're a newly minted manager, a seasoned executive hungry for your employees' best work, or a curious leader looking for new ways to be effective, The Motivation Toolkit will prove a useful and enlightening read.

Stage Management Theory as a Guide to Practice offers theory and methodology for developing a unique stage management style, preparing stage managers to develop an adaptive approach for the vast and varied scope of the production process, forge their own path, and respond to the present moment with care and creativity. This book provides tactile adaptive strategies, enabling stage managers to navigate diverse populations, venues, and projects. Experiential stories based on extensive experience with world-renowned artists exemplify the practices and provide frameworks for self-reflection, synthesis, and engagement with theory-guided practice. This book empowers stage managers to include the 'How You' with 'How To' by flexing collaborative muscles and engaging tools to guide any collaborative project to fruition with creativity, curiosity, and the drive to build connections. Exploring topics such as group dynamics, ethics, culture, conflict resolution, and strategic communication, Stage Management Theory as a Guide to Practice: Cultivating a Creative Approach is an essential tool for advanced stage management students, educators, and professionals.

Without assuming any intrinsic prior knowledge of the theatrical field and its associated, specialized terminology, Stage Management Basics covers every aspect of the stage management, from reading a script, meeting with a director and theatre staff, and auditioning, to constructing green digital scripts, communication best practices, and opening night protocol. Additionally, this book features multiple appendices containing stage management form templates, blank version of which are available on its companion website. This book touches on basic principles for stage management for theatre, dance, and opera productions.

Concert Tour Production Management deals with the business of production and sets out guidelines to follow in order to literally get the show on the road. Concert Tour Production Management provides the basic information to manage the production for a touring concert from start to finish in the most effective and efficient way possible. Beginning with an introduction to the touring concert, explaining who's who on the road, the author guides you through a tour setup using a realistic itinerary that visits different types of venues using the production manager's checklists. He also covers the role of the local promoter's production manager and how to manage a crew. The appendices provide some basic electrical formulae, a performance contract, a technical rider, a production checklist to suit most situations, and several forms to help expedite routine tasks.

Tools and Techniques for Managing Extraordinary Performances

Stage Management Basics

The Scenic Charge Artist's Toolkit
Stage Management Theory as a Guide to Practice
Safety and Health for the Stage
Product Management For Dummies
The Motivation Toolkit: How to Align Your Employees' Interests with Your Own

This invaluable guide takes a step-by-step approach to the most common and popular theatre production practices and covers important issues related to the construction of wooden, fabric, plastic, and metal scenery used on the stage. This new edition of the Illustrated Theatre Production Guide uniquely shows you how to build scenery through detailed lessons and hundreds of drawings. The illustrations make this book like no other and offers solutions to problems that you face, from rigging and knot tying, to drapery folding and the most detailed information on metal framing available. Written for the community theatre worker who has to be a jack of all trades and the student who needs to learn the fundamentals, respected author John Holloway teaches in a way that covers the necessities but doesn't bog you down with heavy language and boring verbosity. New features in this book range from expanded information on metal framing and foam construction to brand new elements such as a chapter on stage management and an extremely helpful Website with videos -- meant to go along with the informative section on projects. These videos take you from the drawings and descriptions in the book to the video instructions that will help you learn visually. A must have for the theatre professional as a guide to refer back to over and over again.

With forty well-structured and easy to follow topics to choose from, each workbook has a wide range of case studies, questions, and activities to meet both the individual or organization's training needs. Whether studying for an ILM qualification or looking to enhance the skills of your employees, 'Super Series' provides essential solutions, frameworks and techniques to support management and leadership development.

Why are some products a hit while others never see the light of day? While there's no foolproof way to tell what will succeed and what won't, every product has a chance as long as it's supported by research, careful planning, and hard work. -Written by successful product manager Marc Abraham, My Product Management Toolkit is a comprehensive guide to developing a physical or digital product that consumers love. Here's a sample of what you'll find within these pages: Strategies for determining what customers want-even when they don't know themselves Clear suggestions for developing both physical and digital products Effective methods to constantly iterate a product or feature Containing wisdom from Abraham's popular blog, this book explores product management from every angle, including consumer analysis, personnel management, and product evolution. Whether you're developing a product for a small start-up or a multinational corporation, this book will prove invaluable.

The Effective Manager is a hands-on practical guide to great management at every level. Written by the man behind Manager Tools, the world's number-one business podcast, this book distills the author's 25 years of management training expertise into clear, actionable steps to start taking today.

The State of the World's Biodiversity for Food and Agriculture
Illustrated Theatre Production Guide
One Girl's Journey Along a Yellow Brick Road Less Traveled
The Influential Product Manager
Methodologies, Processes, and Tasks in Technology Product Management
The Event Safety Guide
How to Lead and Launch Successful Technology Products

Looks at the history of scene design throughout history, examining the evolving context, theory, and practice.

The Scenic Charge Artist's Toolkit is a comprehensive guide to managing a theatrical paint shop. This book introduces the many different options available to a scenic charge artist, as well as the fundamental expectations and responsibilities of planning and running a shop. From the pre-production organization, budgeting, sampling, and sealing, to practical lessons in efficiency and shop maintenance, this text provides guidance to organize a paint shop no matter the size of the shop, show, or company. Filled with templates for labor and time estimation; tips on leadership and collaboration; techniques for painting and planning textures efficiently; and sustainable practices in health, safety, and wellness, this book provides guidance and practices to successfully manage the inevitable changes in theatre planning and production. It also offers tips and reference material on employment options, gaining employment, and excelling in this profession. Written for early career scenic artists in theatre and students of Scenic Art courses, The Scenic Charge Artist's Toolkit fills in the gaps of knowledge for scenic artists in the budgeting, planning, and running of shops at summer stock, educational institutions, or freelance working environments. The text includes access to additional online resources such as extended interviews, downloadable informational posters and templates for budgeting and organizing, and videos walking through the use of templates and the budgeting process.

In the world of theatre, the technical director is responsible for overseeing the safe and efficient realization and implementation of scenery for the stage. The Technical Director's Toolkit is the first book to address every nut and bolt of this multifaceted job. This book guides readers though the step-by-step processes of technical direction and the responsibilities of the TD in the mounting of a theatrical production. Leadership, management, relationship building, personal responsibility, and problem solving are addressed, demonstrating not only how to become a more efficient and effective TD, but also how to be a collaborative member of a production team that artists will seek to work with again and again. The book also addresses scene shop design, facility repair and maintenance, and finishes with a brief overview of other areas of technical theatre that help round out the far reaching skill set of a successful TD. This book is perfect for university courses in Stagecraft and Technical Direction and for the aspiring Technical Director.

"Dives deep into the psychology of information and emotion in conflict situations . . . Highly recommended for facilitators and negotiators as well as mediators." —Jennifer Beer, author of The Mediator's Handbook and negotiation instructor at Wharton School, University of Pennsylvania Knowing how to formulate and ask incisive questions to get to the core of a conflict, challenge entrenched thinking, and shift perspectives is the key to successful conflict resolution. The Mediator's Toolkit employs the author's powerful "S Questions Model" to provide readers with the skills and tools to do just that. It addresses four dimensions of successful questions for mediation: the subject matter dimension, the structure dimension, the information-seeking dimension, and the shifting thinking dimension. The toolkit clearly explains: The theory behind each question type, including exploration of relevant neuroscience and psychology The purpose of different types of questions How the questions work When to use different types of questions How to build and apply questions to mediation in a non-threatening way This essential practical guide will radically sharpen, focus, and improve the questioning skills of qualified mediators, students, lecturers, trainers, and those using questions to challenge and effect change, in any context.

Project Planning for the Stage
The Mediator's Toolkit
Concert Tour Production Management
The Effective Manager
The Lighting Supervisor's Toolkit
A Guide to Health, Safety and Welfare at Live Entertainment Events in the United States

Make workplace conflict resolution a game that EVERYBODY wins! Recent studies show that typical managers devote more than a quarter of their time to resolving coworker disputes. The Big Book of Conflict-Resolution Games offers a wealth of activities and exercises for groups of any size that let you manage your business (instead of managing personalities). Part of the acclaimed, bestselling Big Books series, this guide offers step-by-step directions and customizable tools that empower you to heal rifts arising from ineffective communication, cultural/personality clashes, and other specific problem areas—before they affect your organization's bottom line. Let The Big Book of Conflict-Resolution Games help you to: Build trust Foster morale Improve processes Overcome diversity issues And more Dozens of physical and verbal activities help create a safe environment for teams to explore several common forms of conflict—and their resolution. Inexpensive, easy-to-implement, and proved effective at Fortune 500 corporations and mom-and-pop businesses alike, the exercises in The Big Book of Conflict-Resolution Games delivers everything you need to make your workplace more efficient, effective, and engaged.

Film Production Management will tell you in step-by-step detail how to produce a screenplay and get it onto the big screen. Whether you are an aspiring or seasoned film professional, this book will be an indispensable resource for you on a day-to-day basis. This updated edition remains true to the practical, hands-on approach that has made previous editions so successful, and has been updated with revised forms, permits, and budgets applicable to all productions; contains important information on standards and typical processes and practices; includes the latest information available on technological advances such as digital FX; and discusses the impact of the Internet on filmmaking. Film production professionals at all levels of experience will benefit from the information in this handbook to film production management.

Whether you are a manager of many, or a team leader of a few, being a leader requires letting go of the day-to-day work tasks you did so well as an individual contributor and, instead, encouraging production and success through others. New managers are usually promoted because they were outstanding individual contributors: they spoke up in staff meetings, shared good ideas, and executed on time and within scope. Yet, these characteristics are not necessarily the same ones that will make you successful as a frontline manager. Often, organizations invest little in new manager development; thus, new managers are left to guess at what effective leaders do. They often find themselves pressing forward through trial and error. If this sounds familiar, then this book, which examines the seven most common mistakes new managers make, is for you. Each chapter highlights a common challenge that new managers will recognize and then describes strategies and behaviors to build the skills needed to avoid mistakes and achieve success. This book is ideal for the new manager who hopes to evolve into a great leader.

The Costume Supervisor's Toolkit explores the responsibilities of a Costume Supervisor within a theatrical, opera or dance production company. Rebecca Pride provides an insight into all manner of processes, beginning with a definition of the role, and offers explanations of the timeline from the first design meetings, leading all the way up to managing fittings and final rehearsals. This how-to guide outlines best working practices, whilst also providing helpful resources such as sizing guides, a list of useful addresses, and case studies from renowned theatrical organizations.

Ocean literacy for all: a toolkit
Collaboration with the Production Process
Fundamentals of Arts Management - 6th Edition
The Production Manager's Toolkit
Collaboration, Interrogation, and Innovation toward Engineering Brilliant Lighting Designs
Book Production
Making the Scene

Safety and Health for the Stage: Collaboration with the Production Process is a practical guide to integrating safety and health into the production process for live entertainment in the context of compliance with applicable codes, standards, and recommended practices. This book explores the need for safety and health to become an integral aspect of theatre production and live entertainment, focusing on specific steps to take and policies to employ to bring a safety and health program into full collaboration in the production process. Readers will learn how to comply with legal codes and standards as they initiate and implement an effective safety and health program in their theatre production organization or academic theatre department. The book includes references and links to other industry-specific safety and health resources, as well as a Glossary of Safety and Health Terms to navigate the safety and health jargon in the context of theatre and live entertainment. Safety and Health for the Stage: Collaboration with the Production Process provides links to electronic versions of sample safety and health programs, industry-specific policies and recommended practices, and forms and templates related to many of the topics covered in the book. Written for practitioners who are engaged in all aspects of theatre production and live entertainment, as well as educators who train and influence the next generations of these practitioners, this book is an essential resource for creating a positive culture of safety in live entertainment.

In today`s industrial manufacturing Product Lifecycle Management (PLM) is essential in order to cope with the challenges of more demanding global competition. New and more complex products must be introduced to markets faster than ever before. Companies form large collaborative networks, and the product process must flow flexibly across company borders. This first book on Product Lifecycle Management in English language is designed to introduce the reader to the basic terms and fundamentals of PLM and to give a solid foundation for starting a PLM development project. It gives ideas and examples how PLM can be utilized in various industries. In addition, it also offers an insight into how PLM can assist in creating new business opportunities and in making real eBusiness possible.

The digital revolution has brought with it a wider range of options for creating and producing print on paper products than ever seen before. With the growing demand for skills and knowledge with which to exploit the potential of digital technology, comes the need for a comprehensive book that not only makes it possible for production staff, editors, and designers to understand how the technology affects the industry they work in, but also provides them with the skills and competencies they need to work in it smartly and effectively. This book is designed to satisfy this need. Book Production falls into two parts: The first part deals with the increasingly important role of production as project managers, a role which has not been adequately written about in any of the recent literature on publishing. The second part deals with the processes and raw materials used in developing and manufacturing print on paper products. Case studies are used to illustrate why and how some processes or raw materials may or may not be appropriate for a particular job. With expert opinions and case studies, and a consideration of the practices and issues involved, this offers a comprehensive overview of book production for anyone working, or training to work in or in conjunction with the books industry.

EBOOK ONLY FRENCH EDITION The Event Safety Guide is the United States' first published safety guidance directed specifically at the live event industry. Culled from existing life safety standards and the insight of top professionals within the event industry, The Event Safety Guide compiles the best operational practices currently available in the live event industry in a single easily referenced manual. The guide is not a "how-to book" or a complicated set of standards. Rather, it is intended to help busy industry professionals know what safe workplace practices might be, heighten their understanding of the importance of safety in everything they do, and apply these best practices in their daily work. Designed for field use, The Event Safety Guide is categorically organized and written in straightforward and easily understood language. Thirty-nine chapters and five appendixes address a broad range of subjects relevant to most events, including emergency planning, weather preparedness, and fire safety, as well as specific technical issues such as pyrotechnics, rigging, and temporary staging. Included appendixes provide additional resources, including helpful planning checklists and information on the National Incident Management System (NIMS) Incident Command System (ICS). All referenced standards are thoroughly cited within the text to ensure readers know precisely where to turn for additional information. Whether you're a seasoned veteran or just starting out in the event industry, you'll find The Event Safety Guide to be an indispensable reference when planning your next event.

The Big Book of Conflict Resolution Games: Quick, Effective Activities to Improve Communication, Trust and Collaboration
A History of Stage Design and Technology in Europe and the United States
Process, Forms, and Philosophies for Successful Technical Direction
Product Lifecycle Management
Introduction to Arts Management